

2012 Training Events

(see www.pastoralcare.com.au for more information)

New South Wales, March 19th, 20th & 21st

The first training seminar series for 2012 will be held in Campbelltown on **Monday** Evening the 19th, followed by 2 full days on the 20th and 21st.



These popular events fill fast, so please book early to avoid disappointment.

Location

CAMPBELLTOWN CITY BAPTIST CHURCH
Corner of Chamberlain Street and Lindesay Street,
Campbelltown, NSW

Seminar Style

The seminar is a lecture style presented by Russell Barker, co-developer of Pastoral Care since its inception. There will be facilities for you to sit at a desk and plug in your own laptop so you can follow along, with plenty of opportunity for questions along the way. **Comprehensive** notes are provided at no extra cost, and you are free to copy these for use in your own church.

(Note, Whilst you can follow along on your laptop, there is no planned time for “workshop” type training where you can practice what we have learnt, there is simply not enough time on the schedule to fit that in.)

The first session will be an evening session, designed for beginners, or people new to Pastoral Care software. This session will provide plenty of information for getting started without overwhelming the participant with too much information.

The second session will be a full day going over the basics again in depth and branching out into more complex features and issues.

The third session will be another full day covering even more advanced features. (See the summary of session content on the following page.)

What's included

- Free Pastoral Care Demo CD for newcomers to Pastoral Care to load on their laptops etc
- Full Seminar notes for ALL 3 days regardless of what you have booked for
- Evening Session 1, Tea, Coffee and a light supper
- Day 2 & 3, Morning Tea, Lunch and Afternoon Tea
- Discounted Software for people purchasing during / after the seminar.

Session Summary

SESSION 1

Evening Session	6:30pm – 9:30 pm	
	Introduction to Pastoral Care	A quick getting to know you tour
	Configuration	A quick tour of the setup area of Pastoral Care
	Security	Using Security
	Families	Lets enter a family
	Groups	Using groups to manage people
	Reports	Basic reporting

SESSION 2

Day 1 (Full Day)	9 am – 5:00 pm	
	Introduction to Pastoral Care	A quick tour of Pastoral Care
	Configuration	Setting up Pastoral Care, getting the most from your settings
	Security	Using Security to manage privacy and data safety
	Families	The family editor in full
	Groups	Manage your church, instead of it managing you! Getting the most from groups...
	Reports	Basic reporting
	Custom Letters	Mail merge made easy... really!
	Custom Report Writer	Reporting for the adventurous
	Demographic Reports	Who's on first, What's on second and other important statistics!
	Data Management	Backing up and restoring data, keeping Pastoral Care safe and running smoothly
	SMS	Use SMS to contact your people!
	Working With Children	Government compliance in this area has never been easy... until now

SESSION 3

Day 2 – Full Day	9 am – 5:00 pm	
	The Roll Program	Really get to know who are your fringe dwellers, who are committed, and other important attendance patterns.
	Roll Reports	Use your roll data for good
	Weekly Statistics	Great trending statistics on attendance, offerings, etc in minutes.
	Financial Records	Financial projects, track giving to specific projects, events etc. Provide reporting and receipts to those who have donated to your projects.
	Rosters	Create a ROSTER for over 12 ministries with more than 50 participants over 3 months in 5 minutes! Yes it can be done.
	Roster Reports	Getting the most from the Roster Program
	Email Manager	Setting up and using the Email Manager
	Library Manager	Setup a commercial grade Library Manager to keep a track of books, DVD's, CD's and anything else!
	Exporting Data	Using Pastoral Care data somewhere else!

Please Note: Precise content of the seminar may vary from the above published schedule.

Costs

Day 1 \$50 including GST per person, evening session

Day 2 \$80 including GST per person, Full Day

Day 3 \$80 including GST per person, Full Day

Once we have received your application, a Tax Invoice with payment options will be emailed to your nominated church contact. Payment Options will included Credit Card via our PayPal gateway (Secure internet option), or Cheque, or Direct Bank Deposit.

Payment is required no later than the 2nd of March. Cancellations after this time may not be eligible for a refund.

If you have any other questions, please contact us at: support@pastoralcare.com.au

BOOKING FORM

You can apply via email by composing an email to us with the information as requested, or you can apply online by clicking the link in the email we sent you or you can fill out this form and post / fax this to us.

Please Fill in all fields clearly with block letters.

Church Affiliation Information, please fill in the church that you come from, including a single person for a point of contact, this person will be the key point of contact for any information to be sent to your church regarding your booking.

Church Name

Church Contact

Contact Email

Contact Phone (prefer mobile)

Attendees, please fill in all the information for each person coming. For each person , please tick the days. Note, Day 1 is Evening Session Only.

	Hand write information Clearly below.	Day 1	Day 2	Day 3
Name		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email				
Phone				
Name		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email				
Phone				
Name		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email				
Phone				
Name		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email				
Phone				

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